Completing Homework with Adobe Reader

Adobe Acrobat Reader DC is a free program that you can use to complete your homework digitally, either by using the 'Fill and sign' tool (Method 1) or the fillable PDF format (Method 2).

If you do not already have Adobe Reader installed, you can download it from https://get.adobe.com/reader/ (we recommend unchecking the optional offers)

Method 1 - Using the 'Fill and sign' tool

This method works for plain PDF files (i.e. files that do NOT have the [Fillable] tag)

1) Open the saved file with **Adobe Acrobat Reader DC**

PDF | **Open with Adobe Acrobat Reader DC**
Open
Starter | Print
Homewo
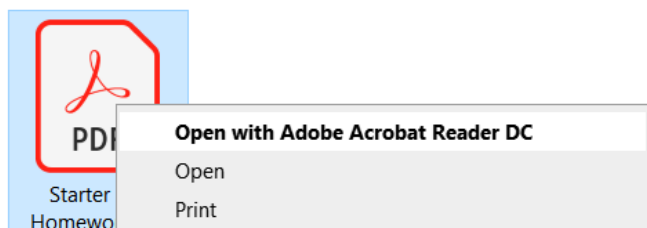
2) Click on the 'Fill and Sign' icon on the toolbar near the top of the screen

3) A second toolbar should appear; click on the leftmost button to add text.
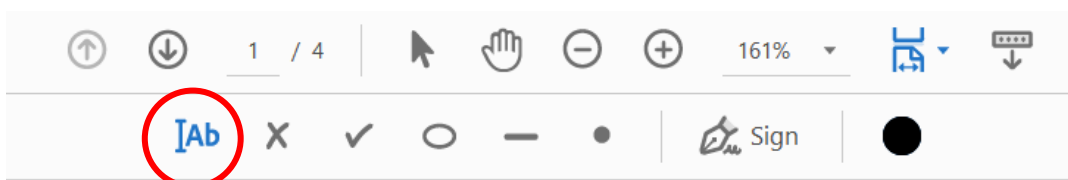
4) Switch to Japanese input as required.

Please see this page for how to enable Japanese input, and see this page for how to type in Japanese.

Kimu　Oshigoto　　　　　　　　n a n d e s u k a
キム：おしごと（Ex.＿＿は＿＿）　なんですか。

Yagi　Watashi　　　　　　　　e n j i n i a d e s u
やぎ：わたし（①＿は＿）　エンジニアです。

Kimu　Soodesuka　Watashi　　　　　　e n j i n i a d e s u
キム：そうですか。わたし（②＿＿＿）エンジニアです。

5) For multiple choice questions, select the '✓' button and click on your answer

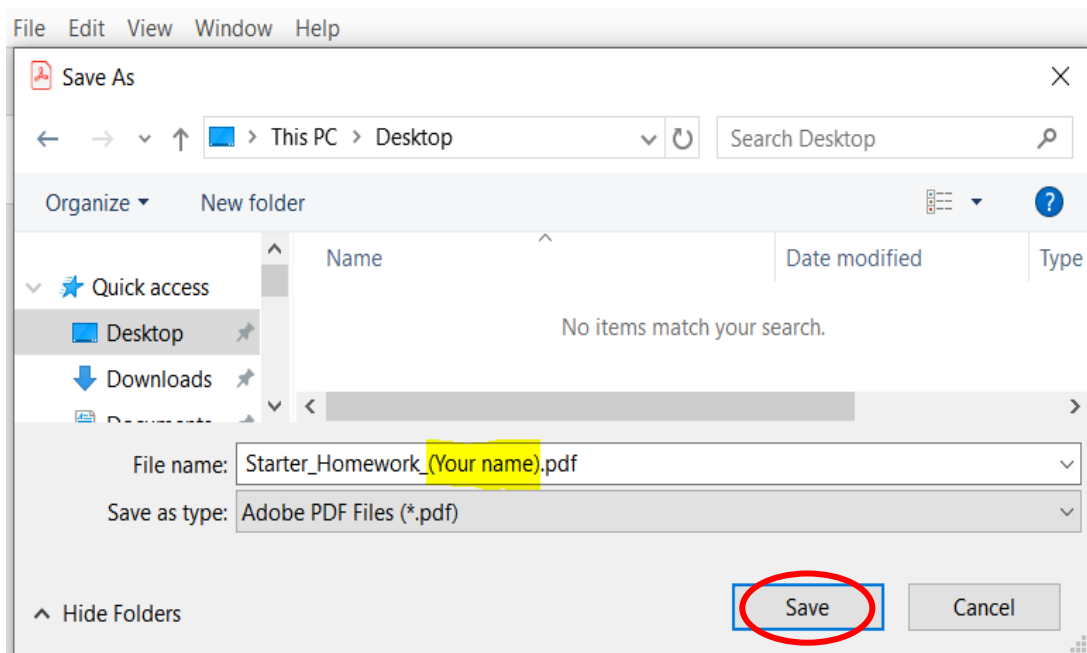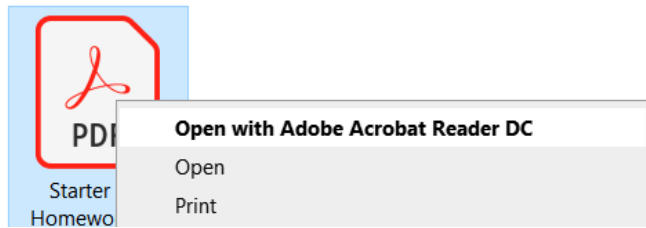6) When you are done, save the file (File > Save As…) and add your name to the file name

We recommend saving to an easy to find location like your desktop, or creating a new folder for your course materials.

Method 2 - Fillable PDF Format

Use this method for files with the [Fillable] tag.

1) Open the saved file with **Adobe Acrobat Reader DC**

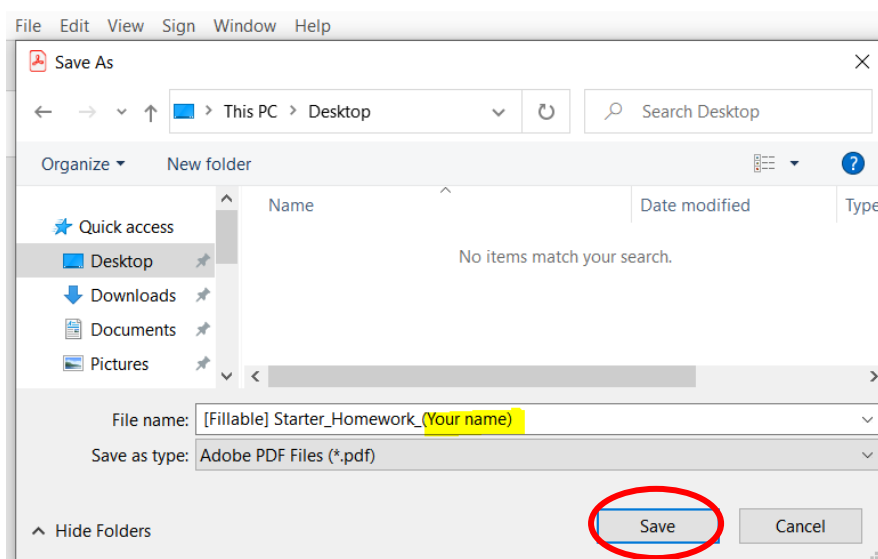2) Type your answers directly into the available fields

かつ   (life   )

ごはん   (dinner   )

ぶん   (newspaper   )

3) Switch to Japanese input as required.

to bed   (ねます   )

ock   (しちじ   )

              (   )

4) When you are done, save the file (File > Save As…) and add your name to the file name

NOTE: If you are having trouble typing Japanese in the fillable PDF format (characters displaying as boxes), you may need to download the Asian Language Font Pack for Adobe Reader from one of the links below

- Windows: https://supportdownloads.adobe.com/detail.jsp?ftpID=6839
- Mac: https://supportdownloads.adobe.com/detail.jsp?ftpID=6486

You may also need to update Adobe Reader (click "Help" and then "Check for Updates…")